

Job Description

Nurse Attendant



This position is 1-3 hours a week on a bi-monthly schedule.

Purpose:

To provide developmentally, nurturing and engaging Christian nursery care for children newborn to 3 years old while their parents are attending worship during Sunday morning church.

Qualifications:

The Nursery Attendant must be at least 18 years old, have at least 2 years' experience with children and have CPR, Safe Sanctuary Training and BCI background check. He/ She must relate well to children and have knowledge of child development. All staff at Community UMC will follow the employee manual. Nursery Attendant must be a Christian and be active in his/ her faith.

Job Requirements:

- Pick up to 25 lbs.
- Manage multiple children and age groups at one time.
- Maintain hygiene and safety of children's belongings.

Responsibilities:

- Coordinate nursery activities during regularly scheduled Sunday worship, Works with the Children's Ministry Director.
- Responsible for leaving nursery room in neat and orderly manner after service.
- Should relate well with young children and be a committed Christian.
- Perform other related nursery duties as requested by Children's Ministry Director

Annual job performance review with Children's Ministry Director and Staff Parish Representative

Job Description Nurse Attendant

This position is 1-3 hours a week on a bi-monthly schedule.



Community United Methodist Church
www.circlevillecommunitychurch.com/
Office@circlevillecumc.org

Personal Information

Full Name:	<input type="text"/>	Date of Birth:	<input type="text"/>
Address:	<input type="text"/>		
City	<input type="text"/>	State:	<input type="text"/>
		Zipcode:	<input type="text"/>
Email:	<input type="text"/>	Phone:	<input type="text"/>

Educational Background

Degree	Institution	Year of Completion
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Professional background

Company Name	Job Title	Work Duration
<input type="text"/>	<input type="text"/>	<input type="text"/>

Responsibilities

Company Name	Job Title	Work Duration
<input type="text"/>	<input type="text"/>	<input type="text"/>

Responsibilities

Company Name	Job Title	Work Duration
<input type="text"/>	<input type="text"/>	<input type="text"/>

Responsibilities

Job Description Nurse Attendant



Community United Methodist Church
www.circlevillecommunitychurch.com/
Office@circlevillecumc.org

References

Name	Job Title	Phone Number	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Skills and Certifications

Are you certified in the following:

	YES	NO
First Aid Certification	<input type="checkbox"/>	<input type="checkbox"/>
CPR Certification	<input type="checkbox"/>	<input type="checkbox"/>
Child Development Associate Certification (CDA)	<input type="checkbox"/>	<input type="checkbox"/>
American Red Cross Certification	<input type="checkbox"/>	<input type="checkbox"/>
American Heart Association Certification	<input type="checkbox"/>	<input type="checkbox"/>

Additional Certifications or Skills Relevant for this Position

	YES	NO
Hiring is subject to a background check	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for a full background check	<input type="checkbox"/>	<input type="checkbox"/>

Attachments: Resume/CV Attachment Cover Letter Attachment

Declaration:

By submitting this application, I confirm that the information provided is accurate, and I understand that any false statements may disqualify me from employment.

.....
Signature

.....
Date

Completed Applications:

Email to: office@circlevillecumc.org
 Mail to: **Community United Methodist Church**
 120 North Pickaway Street
 Circleville, OH 43113